

# Order for a Documentary Collection

The Applicant requests Zürcher Kantonalbank to issue a documentary collection in accordance with the following details:

## Principal

Company name

Street/P.O. Box

Post code/Place

Contact

Telephone no.

e-Mail\*

our reference

## Drawee

## Presenting bank

SWIFT-Code (if known)

## Currency

Amount

## Due date

## The documents are to be handed over to the drawee

against payment

against acceptance of the bill of exchange

against an irrevocable payment undertaking

## Documents

Bill of Exchange/Draft

Commercial invoice

Insurance cert./policy

Certificate of origin

Packing list

## Number

## Documents

Bill of lading (B/L)

Airway Bill

CMR Consignment Note

EUR 1

Certificate of Analysis

## Number

## other Documents

## Number

## Expenses arrangement

Your expenses are

In case of refusal

Third-party expenses are

In case of refusal

to our account

waive charges

to our account

waive charges

to the drawee's account

do not deliver documents

to the drawee's account

do not deliver documents

## Further instructions/Remarks

\* Correspondence will be sent exclusively by e-mail. In such cases, please provide us with the corresponding e-mail address.



**We request the remittance of the proceeds  
to our account no.**

in (currency)  
with

**Place and date**

**Company stamp and authorised signature(s)**

Please send the completed and signed form, including collection documents, by mail directly to the respective department as follows:

REGISTERED  
Zürcher Kantonalbank  
Dept. IIA  
P.O Box  
8010 Zürich

This order is subject to the latest edition of **«Uniform Rules for Collections»** of the International Chamber of Commerce, Paris, France as well as the **«General Terms of Business»** of the Zürcher Kantonalbank.